

# NOTICE TO EMPLOYEES

## STANDARDS FOR PROTECTION AGAINST RADIATION; NOTICES, INSTRUCTIONS AND REPORTS TO WORKERS; INSPECTIONS; EMPLOYEE PROTECTION

In Title 25 of its Rules and Regulations, the Pennsylvania Department of Environmental Protection has established standards for your protection against radiation hazards and has established certain provisions for the options of workers engaged in work under a Department license or registration.

### YOUR EMPLOYER'S RESPONSIBILITY

Your employer is required to:

1. Apply these Department of Environmental Protection regulations and any conditions of your employer's radioactive materials license to all work involving radiation sources.
2. Post or otherwise make available to you a copy of the Department of Environmental Protection regulations, licenses, and operating procedures which apply to work in which you are engaged, and explain their provisions to you.
3. Post Notice of Violation involving radiological working conditions, proposed imposition of civil penalties and orders.

### YOUR RESPONSIBILITY AS A WORKER

You should familiarize yourself with these provisions of the Department of Environmental Protection regulations and operating procedures which apply to the work in which you are engaged. You should observe their provisions for your own protection and protection of your co-workers. If you observe a violation or possible safety concern, you should report it immediately to your supervisor or contact DEP. You may be personally subject to enforcement action if through deliberate misconduct you cause or attempt to cause a violation of DEP requirements or deliberately provide inaccurate or incomplete safety information to DEP or your employer.

### WHAT IS COVERED BY THESE REGULATIONS

1. Limits on exposure to radiation and radioactive materials in restricted and unrestricted areas.
2. Measures to be taken after accidental exposure.
3. Personal monitoring, surveys, and equipment.
4. Caution signs, labels, and safety interlock equipment.
5. Exposure records and reports.
6. Options for workers regarding Department inspections.
7. Related matters.

### REPORTS ON YOUR RADIATION HISTORY

1. The Department of Environmental Protection regulations require that your employer give you a written report if you receive an exposure in excess of any applicable limit as set forth in the regulations or the license. The basic limits for exposure to employees are set forth in Chapter 219 of the regulations. This chapter specifies limits on exposure to radiation and exposure to concentrations of radioactive material in air.
2. If you work where personal monitoring is required pursuant to Chapter 219:
  - (a) Your employer must advise you annually of your exposure to radiation, and
  - (b) You may request a written report of your radiation exposure when you leave your job.

### INSPECTIONS

All activities involving radiation are subject to inspection by representatives of the Pennsylvania Department of Environmental Protection. In addition, any worker or representative of workers who believes that there is a violation of the Department regulations of the terms of the employer's license or registration with regard to radiological working conditions in which the worker is engaged may request an inspection by sending a notice of the alleged violation to the Bureau of Radiation Protection. The request must set forth the specific grounds for the notice and must be signed by the worker as the representative of the workers or the worker's self. During inspections, Department inspectors may confer privately with workers, and any worker may bring to the attention of the inspectors any past or present condition which that worker believes contributed to or caused any violation as described above.

### INQUIRIES

Inquiries dealing with matters outlined above or other reports and correspondence can be sent to the Bureau of Radiation Protection, Pennsylvania Department of Environmental Protection, P.O. Box 8469, Harrisburg PA 17105-8469.

Telephone (717) 787-2480  
Facsimile (717) 783-8965  
Off-hours emergency, call PEMMA: (717) 651-2001

### POSTING REQUIREMENTS

Copies of this notice must be posted in a sufficient number of places in every establishment where activities covered by the regulations are conducted to permit employees working in or frequenting any portion of a restricted area to observe a copy on the way to or from their place of employment.

ALL RADIATION SAFETY RECORDS CAN BE FOUND IN THE OFFICE OF \_\_\_\_\_